

APPROVAL DISCLOSURE STATEMENT

Advance School of Driving is a private institution located at 13946 Jurupa Ave., Fontana, California, and is approved to operate by the Bureau for Private Postsecondary Education pursuant to California Education Code: 93411. The council's approval means that the institution and its operation comply with the standards established under the law for occupational instruction by the private postsecondary educational institutions. Institution approval must be approved every three years and is subject to continuous review.

The following courses are approved:

COMPLETE PROFESSIONAL TRUCK DRIVING-160 HOURS

PROFESSIONAL TRUCK DRIVING-80 HOURS

Instruction is in residence with facility occupancy level accommodating 75 at any one time.

California statute requires that a student, who successfully completes a course of study, be awarded an appropriate diploma or certificate verifying the fact. Prospective enrollees are encouraged to visit the physical facilities of school and to discuss personal educational and occupational plans with school personnel prior to enrolling or signing enrollment agreements. This school currently does have referral services for sponsored programs, government or otherwise, that may provide grants or pay for portions of tuition and fees. (ie: WIA, Private Grant, Veterans Benefits.) All subject to approval.

2.)

APPROVAL DISCLOSURE STATEMENT (cont.)

Advance School of Driving has NO pending petitions in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

Persons seeking to resolve problems or complaints should first contact the instructor in charge. Requests for further action may be made to Mr. Kevin Bither, Director of Operations.

Unresolved complaints may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833.

**Glenn Bither
President**

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Ste 400, Sacramento, CA 95833, <http://www.bppe.ca.gov/>, Phone: (916) 431-6959, Toll-free: (888) 370-7589, Fax: (916) 263-1897, Licensing Fax: (916) 263-1894

3.)

GENERAL INFORMATION

Philosophy

Advance School of Driving has a philosophy that any person who has the ability and desire and who can benefit from a vocational education should be given the opportunity to do so. Based on this philosophy, we provide graduated the knowledge and skills necessary to obtain employment in the field of commercial truck driving.

Educational Objectives

Advance School of Driving has as their chief educational objective to provide quality education by utilizing consistent academic policies and procedures, which enforce state and federal regulations, maintain an academic environment that is productive in assisting the students in their learning acquisition and retention, and preserve a reputation in the community as an educational institution whose graduates obtain admirable qualifications that allow them to secure an accomplished career in the trucking industry.

History

In 1978, K.B.Bither Trucking Company had a need to hire qualified drivers and found this need hard to fill. They solved this problem by starting a program to train their own driver. This training program was very successful and eventually led to the “grand opening” of Advance School of Driving in 1985. Advance obtained its course

approval in 1986 from The California State Department of Education's office of Private Postsecondary Education. Advance's company affiliate, K.B. Bither Trucking is still in business today.

4.)

GENERAL INFORMATION(cont.)

By providing educational programs, Advance School of Driving is continually improving the program curriculum in order to provide the necessary training that will best serve the needs of the students and the truck driving industry. Advance School of Driving will continue to be a leader in providing quality education designed to meet the individualized needs of its students and the demands of today's trucking industry.

Accreditation and License

Authorized to operate by the Bureau for Private Postsecondary Education.

Facilities

Advance School of Driving is conveniently located in Fontana, California. Within easy access of major freeways, the facility has approximately 3,000 square feet, consisting of several labs, lecture rooms, and administrative offices. A lounge area is also provided for the student's use.

During regular classroom hours, students have library access to check out training DVD's and additional study materials relevant to school coursework.

Hands on sessions are held on our 4-acre facility and various local range sites in the community where docking, backing, parking and other truck driving maneuvers are taught and practiced. The local area allows for city, open highway, freeway and mountain practice. This enables the students to gain valuable experience driving under various conditions.

5.)

GENERAL INFORMATION (cont.)

A typical class size for our training program is approximately three to twelve students. Students are given 4:1 student/instructor ratio when they are being given their road instruction. The facility has accommodations for 75 students. This institution, the facilities it occupies and the equipment it utilizes, fully complies with any and all federal, state, and local ordinances and regulations. Including those requirements for fire, safety, and sanitation standards.

EQUIPMENT

Advance School of Driving has all the necessary equipment for lecture, laboratory, and demonstration activities including a library consisting of training manuals and DVD's. Behind-the-wheel, range, and street driving training equipment includes a variety of tandem

and single-axle trailers in assorted styles and lengths. The following is a partial list of the equipment:

6.)

EQUIPMENT (cont.)

Class Equipment

(2) Television sets with DVD's

Chalkboards

Charts

Displays

Training publications

Training DVD's

Maps

Tables and chairs

Student manuals

Trailers

(1) 53-foot trailer

(6) 45-foot vans

(1) 48-foot flatbed

(3) 40-foot vans

(2) 27-foot doubles

Power Units

- (6) 2007, 2008, 2010 Late Model Cascadia / Colombia:** freightliner conventional cabs, 3 –axle, 10 - speed transmission, twin screw, 60 series engine, condo-size sleeper.
- (4) Yard/Conventional freightliners:** 3-axle, 9 + 10 speed transmission, 60 series Detroit engine, 70” sleepers.
- (1) Yard/International:** conventional cab, 3-axle, 1 Detroit engine, 60” sleeper.
- (1) Transit Bus/Coach:** 40 passenger, 60 series Detroit engine.

7.)

ADMISSIONS

Admissions Requirements

Admissions requirements for persons interested in the training programs offered by Advance School of Driving are based largely upon individual commitment to professional and educational goals and objectives.

In general, an individual is considered for enrollment if they are at least 21 years of age (interstate) and have the ability to benefit from the training offered. All students without a high school diploma or equivalent must pass approved admissions exams. All applicants will be given a personal interview by a school representative. Prior to acceptance we will discuss and review with the applicant

his/her driving record and overall suitability for the trucking industry. A student must also be able to pass the D.O.T. physical and drug screen in order to obtain the Class “A” permit, which must be obtained within the first 3 days of class. Each applicant is assessed on an individual basis.

8.)

ADMISSIONS (cont.)

Admissions Procedures

An applicant makes an appointment with a school representative for a personal interview. The applicant will complete a questionnaire regarding the applicant’s personal education, employment history, driving record and health status. Upon completion of the questionnaire, the applicant will tour the schools facilities. Once the tour is completed the applicant will discuss personal educational plans and financial arrangements with the representative. The applicant will also receive related information to review and discuss during the interview. The tour and interview will be conducted prior to

enrollment or signing the enrollment agreement. If the applicant is interested in receiving training, the following list of items must be made available or completed at the start of class:

***Enrollment Agreement**

*** Satisfactorily Pass ATB test or HS graduate or Equivalent**

It is also required of students to have an English language proficiency at an eighth grade level. Prospective students may be subject to documentation of proficiency by the Test of English as a Foreign Language. English language services are not provided at our institution and all instruction will occur in the English language.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

9.)

GENERAL POLICIES

Personal Conduct

Students attending Advance School of Driving are expected to act with courtesy and consideration toward instructors, staff, and other students. An important factor in the training process is the development of a professional attitude. Students are expected to observe proper etiquette and basic standards of social conduct. Improper conduct is sufficient cause for dismissal.

Student Dress Code

Students are preparing for a professional career while they are studying. Our dress code is based upon trucking industry standards. As a general rule it allows for casual attire with a clean, neat appearance. It is best while training or driving to wear comfortable clothing that you don't mind getting a little dirty. Although casual clothing is the industry standard this should not be an excuse to neglect proper hygiene. Appearance can be vitally important in successfully obtaining employment. Employers frequently visit the school and in doing so may evaluate the appearance of prospective employees.

Grading System

90%-100%	(A)	4.0	Excellent
80%-89%	(B)	3.0	Above Average
70%-79%	(C)	2.0	Satisfactory
60%-69%	(D)	1.0	Unsatisfactory
50%-below	(F)	0.0	Failing

Individual Tutoring

Various tutoring options are available to students. These options should be discussed with the instructor of the Director of Training to determine the most suitable plan.

10.)

GENERAL POLICIES (cont.)

Placement Assistance

Although Advance does it's best to screen job prospects, we cannot be hold responsible for these leads. You are encouraged to do you own due diligence. Advance School of Driving provides "life-time" job placement assistance for all graduate students who wish to use the

service. No guarantee of placement can be made, however graduates who wish to do so may take advantage of a number of services provides which may include the following:

- 1) Assistance with the preparation of employment interviews and completion of applications.
- 2) Direct employer referrals.
- 3) Information regarding job market and employment trends.
- 4) Employment seeking skills.

Graduates may use placement services indefinitely. Records of student placement assistance are available upon request.

Drug Prevention Program

Advance School of Driving offers drug and alcohol prevention program information to all students.

Housing

Advance School of Driving does not provide housing for students. However, referrals to nearby and reasonable priced housing may be obtained.

Transportation

For those without transportation to the school, the L.A. Transit District and the Metro-Link rail system operate daily throughout the area with local stops near the school.

11.)

GENERAL POLICIES (cont.)

Transcripts and Records

Complete copies of records, reports, and grades are kept in each student's file. Copies of school records will be made available to students who are in good financial standing with the school. Receipt of written consent from the student is required before records may be released to a third party. Requests must be made in writing.

Right of Privacy

Student's records are confidential and only those agencies or individuals authorized by law are allowed access without written permission of the student. As an Advance School of Driving student you will be asked to give the school written permission to release both academic and placement related information to prospective employers.

Records Retention Statement

Enrollees are advised and cautioned that state law requires that this educational institution maintain school and student records for a period of not less than five years at its principal place of business within the State of California. Advance School of Driving keeps student information electronically for an additional five years.

Credit Recognition

Our institution does not have any articulation agreement with any other institutions. An applicant demonstrating previous knowledge and skill levels may receive credit for prior training or experience. Individuals will be tested and interviewed at the school to determine the level at which they may enter a program. Tuition will be prorated accordingly.

GENERAL POLICIES (cont.)

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION:

The transferability of credits you earn at Advance School of Driving is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in the Complete Professional Truck Driving program is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Advance School of Driving to determine if your certificate will transfer.

Policy of Nondiscrimination

Advance School of Driving provides equal opportunity to all applicants for training without regard to race, ethnic origin, sex, age, or religious belief.

STUDENT SERVICES POLICIES

Advising

Advance School of Driving is aware of various situations, which may arise and create learning obstacles for students. Whenever possible, the students are given the necessary supportive environment to enable each student to continue his/her studies.

Attendance Policy

Students are expected to attend all scheduled classes. To complete a successful module of training, the ration of absences or tardies must not exceed 25% of the module time. Attendance evaluation will occur on the first day of class each week. Students not meeting this requirement will be placed on attendance probation. In addition, a student who is absent three (3) consecutive days will be subject to dismissal or attendance probation.

Students are encouraged to schedule personal appointments after school hours and to notify the school in advance when an absence is going to occur.

Tardiness

Tardiness is a disruption of the learning process. Three incidents of tardiness, or of leaving school early without a legitimate excuse, within 30 days, will be considered as one absence. Tardiness exceeding three days will result in the student being placed on attendance probation.

Leave of Absence

Written requests for leave of absence will be considered and may be granted at the discretion of the school

administration. The standard leave of absence may not exceed 30 days during a program. If more than 30 days

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STUDENT SERVICES POLICIES (cont.)

are needed as a result of illness, the leave of absence may be extended up to 100 days if requested in writing by the student's physician. Only one leave of absence is allowed. Students may re-enter at a less advanced level.

Statement of Satisfactory Academic Progress

Students are evaluated on a regular basis, on theory and practical driving skills. The evaluations are measured on a standard percentile basis and the percentage equated to a letter grade. Students must maintain a "C" average to maintain satisfactory academic status. The system detailed below is the grading system utilized in this school.

Students must have good coordination, show an aptitude for trucking, and possess the ability to learn the various phases of truck driving.

Students must maintain a grade average of at least 70%.

The grading scale is shown below:

90%-100%	A	Excellent
80%-89%	B	Above Average
70%-79%	C	Satisfactory
60%-69%	D	Unsatisfactory
50%-below	F	Failing

The school uses a Student's progress report to record students' progress. Instructors give tests weekly. 70% is the minimum-passing grade certifying completion.

General Statement

The Higher Education Act mandates that institutions of higher education establish minimum standards of “**SATISFACTORY ACADEMIC PROGRESS**” for students receiving financial aid. The school applies these
15.)

STUDENT SERVICES POLICIES (cont.)

standards to all students regardless of whether or not they are financial aid recipients.

Satisfactory academic progress is defined as meeting acceptable standards as defined by pre-determined objectives of the institution. These objectives are directly correlated with the performance standards set by the school.

The Elements of Satisfactory Academic Progress Are:

- 1) Students are graded as they complete units of the curriculum. Grades are determined as a compilation of examination scores (written and practical) and such other criteria and observations as the school deems appropriate in the training of technical personnel.
- 2) To maintain Satisfactory Academic Progress a student’s cumulative grade point average must not fall below 70%.
- 3) To maintain Satisfactory Academic Progress, a student attending on a full time basis has maximum time frames in which to each their graduation certificate. These maximum time frames are as follows.

Course: **Complete Professional Truck Driving-160hrs.**

Normal Length
4 weeks

Maximum Time
6 weeks

Course: **Professional Truck Driving-80 hrs.**

16.)

STUDENT SERVICES POLICIES (cont.)

Normal Length
Days 2 weeks
Nights 3 weeks

Maximum Time
3 weeks
5 weeks

These time frames are based upon full time attendance in the day or night classes and the students start date and will be adjusted on a pro-rata basis, in the event that the student changes from one curriculum or schedule to another.

All students will be evaluated upon completion of each module of the stated course to determine if, on a percentage basis the student has made sufficient progress towards the course objectives, the obtaining of a certificate and the completion on the entire curriculum within the maximum time frame expressed in the prior paragraph.

- 4) To maintain Satisfactory Academic Progress, a student may have absences (net of make-up time) of up to 20% of the total course length. Lost attendance time while a student is on an approved leave of absence will not be counted as absent time. Students will be given an

opportunity, at the discretion of the School Director and subject to the availability of space, to repeat, remediate or make up lost work. This work shall be given full standing credit with respect to the evaluation of the student's maintaining of satisfactory progress. A student not maintaining Satisfactory Academic Progress will be placed on probation. If, at the end of the probationary period, the student shall be deemed ineligible for financial aid awards and may be subject to expulsion at the discretion of the School Director.

17.)

STUDENT SERVICES POLICIES (cont.)

A student placed on academic probation or deemed not to be making satisfactory academic progress may review the determination and may appeal the determination through the School Director whose judgement in this matter shall be final, conclusive and binding.

Academic Review Procedures

1. Challenging the record for purposes of changing any of its contents must be requested in writing, stating fully the reason for challenge.
2. The Director, in consultation with the instructor will review all requests; and determination made to either retain the records intact or change them.
3. The student may meet with the director and anyone he/she may designate to review the conclusions.
4. Should further review be requested by the student, a disinterested third party with competence in the program will be asked to review the student's records

and findings, and make recommendations to the Director for final action.

5. Parental access to records is not permitted unless student is a dependant, in which case all items in numbers 3 and 4 shall apply to parents.

Incomplete Subjects and Remediation

Students will be given an opportunity, at the discretion of the School Director and subject to the availability of space, to repeat, remediate lost work. This work shall be given full standing and credit with respect to the evaluation of the students maintaining of satisfactory progress.

18.)

STUDENT SERVICES POLICIES (cont.)

Withdrawal and Reinstatement

A student not maintaining satisfactory progress during the first 25% of the stated course period will be placed on academic probation for the next 25% of the course. If at the end the probationary period, the student has not corrected the progress of his deficiencies the student shall be deemed ineligible for financial aid awards and may be subject to expulsion at the discretion of the School Director.

Completion/Graduation Requirements

To complete the course, a student must have a minimum overall grade point average of 70% or better and maintain an 80% attendance ratio, fulfill all other requirements stated in this catalog and be in good financial standing

with the school. A certificate of completion is awarded once these requirements are fulfilled.

Student Grievance

Students wishing to file a complaint may do so in one of two ways. Complaints may be registered on the student survey, which is passed out to the student body. Students may also request from their instructor to register the complaint with the Director of Training. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site <http://www.bppe.ca.gov/>.

19.)

CANCELLATION, WITHDRAWAL, AND REFUND RIGHTS

1. Student may withdraw from the school at any time in writing or in person. A student has the right to cancel their enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Cancellation occurs when you give written notice of cancellation at the school address shown on the cover of this catalog. You can do this by mail, in person, by fax or telegram and address it to Charlie DiFiore, Director of Training. The notice of cancellation, if mailed, is effective when deposited in the mail, properly addressed with postage prepaid. If a

student is rejected for training or if a course is canceled, the student will receive a refund of all monies within 30 business days. A student may withdraw from the school at any time and receive a refund of unused tuition. If a student withdraws or is suspended or expelled after the aforementioned 1 day period for cancellation, all tuition and fees (i.e. educational costs), less a registration fee not to exceed the lesser amount of 5% of the total charges or \$75, shall be refunded on a pro-rata basis.

2. In calculating any tuition refund due, the period of enrollment is from the 1st day in class to the last date of recorded attendance. The time and percentage or fraction of attendance will be determined by the time of attendance divided by the total hours in the program. In all cases of students who withdraw, or who are suspended or expelled or fails to attend classes for 3 days, prior to successful completion or if the school closes prior to completing the course, the following minimum refund policy shall apply: The refund of tuition and other fees (excluding equipment fees) shall be equal to the total amount of tuition
20.)

multiplied by the fraction or the percentage of time remaining.

Hypothetical Example: A student who completes 20% (or 1/5th) of a course with educational costs of \$1,075 will receive a prorated refund of educational costs, less registration fee described in part 1, as follows ($\$1,075 - \$75 = \$1,000 \times .80 = \800).

3. All refunds will be made within 10 days after your cancellation notice is received (as described in part 1

& 3 above). If the student does not return from an approved leave of absence as stated in School Catalog, refunds will be made within 10 days from the end of the Leave of Absence period. Within 10 days of any refund, the student will receive a Notice of Refund stating the amount of the refund and to whom refund was made.

Refund of Tuition and Fees

After deducting the \$75 registration fee, the refund of tuition and other fees will be as follows:

Course: Complete Professional Truck Driving-160hrs.

At completion of	0%	10%	25%	60%	75%
Amount in Refund	\$4,995	\$4,496	\$3,747	\$1,998	\$1,249

Course: Professional Truck Driving-80 hrs

At completion of	0%	10%	25%	60%	75%
Amount in Refund	\$2995	\$2,696	\$2,247	\$918	\$749

21.)

NOTICE OF STUDENTS RIGHTS

1. Student may withdraw from the school at any time in writing or in person. A student has the right to cancel their enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment,

whichever is later. Please refer to the Notice of Cancellation form that will be given to you at the start of class. Read the notice of cancellation form and explanation of your cancellation rights and responsibilities. If you have lost your Notice of Cancellation form, ask the school for a sample copy.

2. After the end of the cancellation period, you also have the right to stop school at any time and have the right to receive a refund for the part of course not taken. Your refund rights are described in the contract. If you have lost your copy of the contract, ask the School for a description of the refund policy.
3. If the school closes before you graduate, you may be entitled to a refund. Contact the Bureau at the address and telephone number printed below this information.
4. If you have any question or problems, which you cannot work out with the School, call or write: Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400 Sacramento, CA 95833 (916)431-6959.

NOTICE OF CANCELLATION

A student has the right to cancel their enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. If you cancel, any

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NOTICE OF CANCELLATION (cont.)

payment you have made and any negotiable instrument signed by you will be returned to you within 10 business days following the schools receipt of your cancellation notice. To cancel the contract for school, mail or deliver a

signed and dated copy of the cancellation notice, or any other written notice, or send a fax to the School.

Remember you must cancel in writing. You do not have the right to cancel by telephone or by coming to class. Any refund due to you or liability for tuition you may owe is determined by the refund policy in the school catalog and on the enrollment agreement.

PROGRAM OFFERINGS

Professional Truck Driving Course

Total Hours: 80

Program Length

Day Class: 2weeks

Night Class: 3weeks

Course Objective: CIP #49.025

This course is designed to prepare the student to get working in the transportation industry as quickly as possible without sacrificing the quality of training or the standards of the trucking industry. The course is for those individuals that have above average hand-eye coordination and have the ability to learn at an accelerated pace.

“Class Schedule: Mon.-Fri. 6:30 A.M. to 2:30 P.M.”

23.)

PROGRAM OFFERINGS (cont.)

COURSE OUTLINE	HOURS
Orientation	1.0
Proficiency Development	23.0
Pre-Trip/Air Systems	20.0
Drop/Hook	2.0
DOT Rules/Regulations	2.0
Job Placement	1.0
DMV Preparation	8.0
Backing	23.0
TOTAL	80.0

Complete Professional Truck Driving

Total Hours:	160
Program Length	4weeks
Course Objective: CIP #49.025	

This course is designed not only to give the student the required knowledge to earn a Class A Commercial Truck Driver's License with endorsements (doubles/triples, tankers and hazardous materials) but is a comprehensive course that provides the student with the substantial knowledge and practical skills necessary to become one of today's premier entry-level truck drivers. Instruction time consists of a combination of classroom, lab and practical training. Use of our truck at DMV for your State Licensing Road Exam is included along with job placement assistance.

Class Schedule: Mon.-Fri. 6:30 A.M. to 2:30 P.M."

COURSE OUTLINE	HOURS
Orientation	2.0
Pre-Trip/Air Systems	40.0

24.)

COURSE OUTLINE (cont.)

Backing	40.0
Vehicle Systems	13.0
Defensive Driving	9.0
Proficiency Development	40.0
Drop/Hook	2.0
Hazardous Materials	5.0
DMV Preparation	8.0
Job Placement	1.0
TOTAL	160.0

TUITION AND FEE SCHEDULE

Professional Truck Driving-80Hours

	Non Refundable	
Tuition	Registration Fee	Total
\$2420.00	\$75.00	\$2495

Complete Professional Truck Driving-160 Hours

	Non Refundable	
Tuition	Registration	Total
\$4920	\$75	\$4995

TUITION POLICIES AND FEES

All tuition and fees are payable prior to commencement of classes unless other arrangements are made.

Tuition includes all study materials. Additional fees that may be incurred are \$71.00 permit, \$65.00 medical, \$5.00 printout. \$30.00 retest fee, if applicable.

Financial Aid and Student Loans

If a student obtains a loan to pay for our educational program, the student will have the responsibility to repay

the full amount of the loan plus interest, less the amount of any refund. As well, if the student has received federal student financial aid funds, the student is entitled to a

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refund of the monies not paid from federal student financial aid program funds. Student federal financial aid programs and student loans are not offered through our institution. Advance School of Driving's Complete Professional Truck Driving course is VA approved. We accept Chapter 33 post-9/11 funds as a form of tuition payments.

SCHEDULE AND CALENDAR

Class scheduling is open-entry/exit. This allows students to begin classes on Monday of each week on an availability basis. Classes are scheduled Monday-Friday between the hours of 6:30a.m. and 2:30p.m. Graduation occurs following completion of course requirement as described in the curriculum section of the catalog. Classes are not scheduled on the following holidays: Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Day, New Years Day. A special holiday may be declared for emergency or extraordinary purposes. Classes start every Monday except for observed holidays that fall on a Monday. In that case class will begin Tuesday.

QUALIFICATIONS OF PROFESSIONAL KEY FACULTY

GLENN BITHER: President: Over 27 years experience in the trucking industry. His experience includes 27 years as a trucking school owner, director and licensed instructor.

KEVIN BITHER: CEO: Successfully engaged in the trucking industry for more than 27 years as a trucking company owner, school owner, driver and licensed instructor.

26.)

VICKI MACKAY: Executive Administrator: 26 years experience in office operation and administrative management. Working with ASD for 18 years.

CHARLES DIFIORE: Director of Training: Licensed instructor for Advance for 15 years, has an Examiner DMV Certification and has prior driving experience since 1993.

TIFFANY KRAJCIR: Student Services: Working with Advance for 15 years in clerical and admissions.

JUAN SANCHEZ: Instructor: 18 years driving experience, Instructor Supervisor and has an Examiner DMV Certification. Working with ASD for 11 years.

ANDREW BITHER: Instructor: 8 years driving experience and has an Examiner DMV Certificate.

JOSE MEDINA: Instructor with 17 years driving experience and has an Examiner DMV Certificate. Working with ASD for 4 years.

JOE ARIAS: Instructor with 15 years driving experience. Working with ASD for 10 years.

KEVIN LAKE: Instructor with 11 years driving experience and has an Examiner DMV Certificate. Working with ASD for 2 years.

GREG WALSH: Instructor with 7 years driving experience and has an Examiner DMV Certificate. Working with ASD for 3 years.

JUANITA THOMAS: Receptionist with 20 years experience in customer service. Working with ASD for 1 year. 27.)

*(NOT APPLICABLE FOR CRST EMPLOYMENT
CONTRACTED STUDENTS)*

***ADVANCE
SCHOOL of
DRIVING
INC.***

2014-2015 Catalog

***13946 Jurupa Ave.
Fontana, CA 92337***

(800)635-0147

(909)349-2585

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WWW.ADVANCESCHOOLOFDRIVING.COM

***(NOT APPLICABLE FOR CRST
EMPLOYMENT CONTRACTED
STUDENTS.)***

ADVANCE SCHOOL OF DRIVING

2014-2015 CATALOG

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Fontana, CA 92337***

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